	CENTRAL LABORATORY, DELHI	DOC: CB/CL/SOP/5.4/1
	STANDARD OPERATING PROCEDURE	Issue No. : 03
	LABORATORY POLICY AND PROCEDURE FOR USE OF NABL SYMBOL	Issue Date : 16.08.2023
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1.0 Introduction:

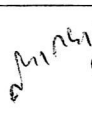
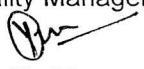


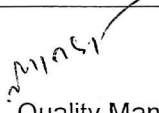
In accordance with policy of NABL in document NABL-133, accreditation entitles the testing laboratory to endorse the relevant document by using the NABL symbol of accreditation. After having renewed accreditation, Central Laboratory, Central Pollution Control Board, Delhi) will make reference to its accreditation status in its reports.


2.0 Scope:

Central Laboratory, CPCB, Delhi will use NABL Symbol to refer to the accreditation status. This document sets out the condition for the use of NABL Symbol by the laboratory.

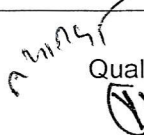
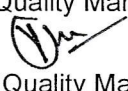
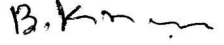

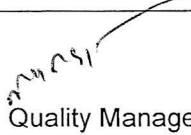
3.0. Policy on use of NABL Symbol Reports.

- 3.1 NABL accredited CABs are entitled to use **NABL Symbol** only and not **NABL Logo**.
- 3.2 As per NABL policy, use of NABL Symbol on report and certificate is mandatory and **Central Laboratory, Central Pollution Control Board (CPCB), Delhi** will use NABL symbol on report / certificates as per requirement of NABL-133 after receiving accreditation certificate.
- 3.3 The certificates / reports issued by **Central Laboratory, CPCB, Delhi** under the accredited scope will meet the requirements of ISO/IEC 17025:2017 and NABL (e.g. signature of approved authorized signatory etc.).
- 3.4 **Central Laboratory, CPCB, Delhi** will not authorize the use of NABL Symbol by their customers, sub-contractors or any other third party. It is the responsibility of **Central Laboratory, CPCB, Delhi** to describe the accredited status in a manner that does not imply accreditation in areas that are outside the actual scope of accreditation.
- 3.5 The NABL Symbol will only be used by **Central Laboratory, CPCB, Delhi** during the period when it holds NABL accreditation.
- 3.6 The NABL Symbol will not be used by lab or its franchisee / subcontractors which are not accredited by NABL.

Amendment No.00	Amendment Date :		
Prepared by	Reviewed & Recommended by	Approved By	Issued By
 Quality Manager  Deputy Quality Manager	 Deputy Technical Manager	 Technical Manager	 Quality Manager

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- 3.7 The NABL Symbol / Claim of accreditation will not be used during application for NABL accreditation.
- 3.8 The NABL Symbol / Claim of accreditation will be used Central Laboratory, CPCB, Delhi only under the name and address, on which it holds accreditation.
- 3.9 At the time of promoting or providing proof of accreditation Central Laboratory, CPCB, Delhi will use the scope of accreditation.
- 3.10 Central Laboratory, CPCB, Delhi will not place NABL Logo or NABL Symbol or any claim of accreditation on the any other items, which has been tested by the Laboratory.
- 3.11 Central Laboratory, CPCB, Delhi will not use “NABL Symbol” / any claim of accreditation in such a way as to imply that NABL accepts responsibility for activities carried out under the scope of accreditation.
- 3.12 Where the claim of accreditation (e.g. “NABL accredited Testing Laboratory”) is used by Central Laboratory, CPCB, Delhi in a narrative reference to accredited status, it will always be accompanied by the ‘certificate number’, granted by NABL.
- 3.13 Central Laboratory, CPCB, Delhi will not use “NABL Symbol” / claim of accreditation on certificates and reports if none of the results reported are from accredited scope granted by NABL.
- 3.14 Central Laboratory, CPCB, Delhi will display “NABL Symbol” on all reports that contain exclusively the results from accredited scope. Where results of non-accredited parameters are included on an endorsed report, Central Laboratory, CPCB, Delhi will not use NABL Symbol.
- 3.15 Separate report/certificate be issued for non-accredited parameters. Asterisk mark or any other symbol is not allowed / not permitted to use in the report / certificate containing accredited parameters.
- 3.16 **Central Laboratory, CPCB, Delhi** will ensure that there will be nothing in reports or in any attachments or other material, which implies or may lead any user of the results or any interested party to believe, that the work is accredited when in fact it is not.

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 Quality Manager  Deputy Quality Manager	 Deputy Technical Manager	 Technical Manager	 Quality Manager